

## Farrukh Amin

Cell # 0096599185996

e.mail ([farrukh321khokhar@yahoo.com](mailto:farrukh321khokhar@yahoo.com))

([khokhar1977@hotmail.com](mailto:khokhar1977@hotmail.com))



<b>Objective</b>	I'm a knowledgeable individual who has the abilities and experience in various subject seeking a more profound organization to prove my skills and learn from your experience.
<b>Education</b>	<p><b>Bachelors of Commerce</b> 1997 - 2000</p> <ul style="list-style-type: none"><li>• Punjab University</li><li>• Pakistan</li></ul>
	<p><b>Diploma in Commerce</b> 1995 - 1997</p> <ul style="list-style-type: none"><li>• Govt. Commercial Training Institute</li><li>• Rawalpindi Pakistan</li></ul>
	<p><b>Matric</b> 1993 - 1995</p> <ul style="list-style-type: none"><li>• Excelsior Model High School</li><li>• Rawalpindi Pakistan</li></ul>
	<p><b>Diploma in Computer Science</b></p> <ul style="list-style-type: none"><li>• Super Tech Institute</li><li>• Rawalpindi Pakistan</li></ul>
<b>Technical Skills</b>	<ul style="list-style-type: none"><li>• Very well knowledge about computer software and hardware</li><li>• Informed about MS-DOS, computer Data base, and computer formatting</li><li>• Word , Excel</li><li>• Data entry</li></ul>

<b>Experience</b>	<p><b>Al-Hadabah Int'l Co. Kuwait</b> 12.01.2011 to Till Date</p> <ul style="list-style-type: none"> <li>• Position : Project Sales</li> </ul>
	<p><b>Faddan Gen. Trad. &amp; Cont. Co. Kuwait ( Gulf Lighting Fixture Factory Kuwait )</b> 25.05.2006 to 11.01.2011</p> <ul style="list-style-type: none"> <li>• Position : Indoor Lighting Sales Incharge : Co-ordinator for Sales, Trading, Store and Factory</li> </ul>
	<p><b>Fawaz Refrg. Co. Kuwait</b> 01.01.2006 to 25.05.2006</p> <ul style="list-style-type: none"> <li>• Position : Administrator &amp; Site Accountant</li> </ul>
	<p><b>National Consultant Co. Kuwait</b> 26.02.2005 to 25.12.2005</p> <ul style="list-style-type: none"> <li>• Position : Data Entry Operator / Secretary</li> </ul>
	<p><b>Brother's Engineering Works Co. Pakistan</b> 2003 to 2004</p> <ul style="list-style-type: none"> <li>• Position : Supervisor for Store</li> </ul>
	<p><b>Bareez'e Embroidered Classics ( Seafam PVT. Pakistan ) Divisions ( Mini minors, Leisure club, Home Expressions ) Retail Business</b> 2000 to 2002</p> <ul style="list-style-type: none"> <li>• Position : Assistant Manager Sales</li> </ul>
	<p><b>National bank of Pakistan</b> 2000</p> <ul style="list-style-type: none"> <li>• Position : Trainee for three month</li> </ul>
	<p><b>Personal Information</b></p> <ul style="list-style-type: none"> <li>• Father Name : Mohammed Amin</li> <li>• Date of Birth : 03.09.1977</li> <li>• Passport No. : KG-421813</li> <li>• Date of Exp. : 29.07.2013</li> <li>• Place of Issue : Kuwait</li> <li>• Nationality : Pakistani</li> <li>• Language : English, Arabic, Urdu</li> </ul>

**Permanent Address:**

House No. 212 Bani Mohallah Seham G.P.O Saddar Peshawar Road Rawalpindi Pakistan

**Present Address:**

Jaleeb Al-Shouaikh Kuwait