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*Wali Muhammad*

*E-mail: [Walimohammad@hotmail.com](mailto:Walimohammad@hotmail.com)*

*Tel # 97345524*

*Marital status: Single*

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## Objective

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Seeking a challenging position with a leading organization to apply my skills in making contributions to the overall financial aspect of organization and to enhance my skills and gain valuable Professional experience of working in a competitive environment in the field of audit, finance and management.

## Professional Qualifications

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**BSc (Hons) in Applied Accounting**

March- 2012

Oxford brooks university, United Kingdom

**ACCA (Qualified)**

2009 - 2011

**(Association of Chartered Certified Accountants)**

London College of Accounting, London, United Kingdom

**CAT (Certified Accounting Technician)**

2006-2008

(Completed)

**Advanced Diploma in Accounting and business**

2010

Awarded by ACCA

## Academic Qualification

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**Higher Secondary School Certification (HSSC)**

2006 – 2008

**Secondary School Certification (SSC)**

2004 –2006

**Completed From**

International school & college of Pakistan, Khaitan-Kuwait  
Affiliated to Federal Board Islamabad, Pakistan

**Achievements**

Awarded with Gold medal & certificate of honor for outstanding performance

In HSSC-2 in commerce

Distinction in math's subject in SSC-2

## Experience

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### **Kharafi Global General Trading & Cont**

(July 2011-To date)

Kuwait Business Tower (KBT)

Kharafi global is one the leading restaurant franchise holder in Kuwait, Its mission is to develop & operate multiple food services throughout Kuwait & neighboring gulf countries. Currently brands under Kharafi global are (Jonny Rockets, Niño, and Leila & Bredz café)

#### **Internal Auditor**

- Executing special assigned investigations, internal audit, compliance with policies and regulations and reviews of the companies' internal control system
- Assisting the head of department in formalizing the internal audit report on monthly/quarterly basis
- Making recommendations on the systems and procedures being reviewed and report on the findings
- Executing the Financial Statements audit in accordance with international accounting standards (IAS)
- Performing field work on audit of HR & Admin Department, ensuring that process are working effectively, identifying weaknesses and recommending the solution.
- Analyzing the trail balance to perform field work on selected accounts by supervisor and communicating findings
- Verifying all the posted JV's by accounts department on daily basis for the entry and accounts verification.
- Verifying all accounting procedures and policies to ensure transactions are efficient/ effective, accounting is accurate and complete

## Linguistics skills

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### **IELTS**

2009

(International English Language Testing System)

Band score	6.5
Arabic	V. Good
Urdu	Native
(Read +write+ speak)	

## Computer Skills

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Accounting software: Sun System

Advanced level knowledge

MS Office: 2007

Medium level

- Using vision for extracting data from accounting software
- Familiar with all frequently used formula in excel for accounting purpose
- Advanced level knowledge about the word writing skills
- Excellent skills in preparing presentation in Microsoft power point